## ATMS 381-383 Cooperative Education Final Evaluation Form

(to be completed by the **Supervisor** at the supporting agency)

Placement Site:	Student's Name: Sen		mester:	University: <u>UNCA</u>
Phone Number:    Completes assigned tasks on time.   Completes assigned tasks attifactorily.   Completes assigned tasks attifa	Place	ment Site: Sup	pervisor:	
I give the permission the Department of Atmospheric Sciences of UNCA to discuss this evaluation with the studen  YESNO	Addre	ess:		
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Please evaluate student who has been working with you during this internship by ranking the student from 1 to 5, 5 being the best, on each of the items below as follows:  5 = Outstanding/Always			ences of UNCA to	discuss this evaluation with the student
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2 = Below Average/Occasionally 1 = Marginal/ Hardly ever  A. PERFORMANCE RANK COMMENTS  1. Completes assigned tasks on time. 2. Completes assigned tasks satisfactorily. 3. Understands and follows directions carefully. 4. Demonstrates required skills. 5. Demonstrates ability to perform under pressure. 6. Copes well with unexpected problems. 7. Applies good judgments and common sense.  B. WORK HABITS RANK COMMENTS  8. Attendance. 9. Punctuality. 10. Courteous and polite. 11. Dependability. 12. Dress and grooming. 13. Conforms to expected organization norms.  C. ATTITUDES RANK COMMENTS  14. Demonstrates desire to learn. 15. Demonstrates desire to learn. 16. Accepts constructive criticisms. 17. Initiative for new responsibilities and duties. 18. Relates well with co-workers. 19. Relates well with co-workers. 19. Relates well with supervisor. 20. Relates well with supervisor. 21. Is cooperative and flexible. 22. Is sensitive to the needs of others. 23. Is a good listener. 24. Recognizes and accepts own limitations.	being	the best, on each of the items below as follows:		
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<u>D.</u>	OVERALL EVALUATION
1.	What have been the student's major strengths?
2.	What are the improvements the student may need to make in the future?
3.	Any additional comments concerning the student and the Department of Atmospheric Sciences of UNCA
4.	Overall quality of the student's internship was: (Please check only one)
	Outstanding Above Average Average
	Marginal Unsatisfactory
Thank	c you for your sponsorship and your assistance in improving our program.
Please	e return to: Dr. Doug Miller, Chair Atmospheric Sciences, CPO 2450, UNCA One University Heights, Asheville, NC 28804-8511.