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## TIPS TO BE HIRED INTO THE NWS

### General Tips to Get Any Job

- Be sure you are qualified
- Make and keep in contact the hiring official
- Provide a cover letter
- Volunteer
- Be willing to meet the employer's needs

## General Tips for a NWS Job

- Apply for SCEP and STEP
- Volunteer as often as you can
- Be open to move and try “exotic” places
- Be aware most jobs require shift work
- Think “NWS team” (it’s not all about you)

## Tips for a Successful NWS Interview

- Review the site’s web page
- Be aware of the climate of the area
- Be aware of recent weather events
- Talk about things in your life (other than all related to work)
- Let your personality and work ethic come out

## What the Hiring Official is Looking For in the Interview

- ◉ Separate you from the pack
- ◉ Chemistry
- ◉ Work ethic
- ◉ Goals and drive
- ◉ Self starters
- ◉ Something to remove you from contention?

## Process

- ◉ Job advertised
- ◉ Applications reviewed by HR specialists
- ◉ HR specialist ranks them
- ◉ Sent on to hiring official
- ◉ Reviewed by hiring official – narrows panel
- ◉ Interviews and selects
- ◉ HR official notifies selectee

## Keys

- ⦿ Know the people hiring you (visit)
- ⦿ Know the agency (volunteer or SCEP)
- ⦿ Know the job (experience)
- ⦿ Do NOT be TOO HUMBLE on the application!

## 60/30/10 Rule for Hiring/Promotion

from "Empowering Yourself" by Harvey J. Coleman

- ⦿ 60% is Exposure (who knows you)
- ⦿ 30% is Image (how you act the part)
- ⦿ 10% is Merit (job performance or ability)

## Steve's Principles

- ⦿ If you do what you love, you will love your job
- ⦿ Be a team player (it's not all about you but you benefit when the team is successful)
- ⦿ Be a good communicator
- ⦿ Be professional (use good moral judgement)
- ⦿ Service before self

## Thanks and Good Luck

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